

Madeline Ducharme

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MEDIA & WRITING EXPERIENCE

Slate Magazine's One Year: 1977 / 1995 | Washington, DC

2020-Present

Assistant Producer (July 2021 – Present)

- ◆ All the research, reporting, and production work of a Production Assistant plus the additional responsibilities of pitching stories for narrative episodes, developing outlines for episodes, assisting with the Pro Tools assembly of complete episodes, and offering editorial thoughts throughout the production process.

Production Assistant (September 2020 – June 2021)

Slate Magazine's Slow Burn: David Duke | Washington, DC

2019-2020

Production Assistant (January - August 2020)

- ◆ Booked studios, tape syncs, and guests all over the world
- ◆ Recorded interviews in Slate's podcasting studios and remotely
- ◆ Coordinated with universities, court houses, presidential libraries, and public libraries throughout Louisiana (and the country) to gather relevant documents and archival materials.
- ◆ Gathered hundreds of archival audio and video clips; initiated licensing processes
- ◆ Helped prep host for interviews; conducted pre-interviews
- ◆ Fact-checked all episodes

Research Assistant (September - December 2020)

National Public Radio | Culver City, CA

May-Aug. 2019

Morning Edition Intern

- ◆ Crafted and pitched timely stories to daily full-staff meetings, including editors, head producers, and hosts
- ◆ Prepare research, write interview questions, assist with script development for segments
- ◆ Book guests and cut audio on MTE
- ◆ Adapt audio stories for NPR.org

New York Public Radio | New York, NY

Jan.-June 2019

Social Media Intern

- ◆ Ran Twitter/FB/Instagram accounts via Spredfast for WNYC Studios
- ◆ Contributed to weekly marketing meetings covering engagement strategies for existing shows and launches
- ◆ Supported Head of Marketing with administration and scheduling

WKCR 89.9 FM New York | New York, NY

2017-2019

Arts Department Head (September 2018-April 2019)

- ◆ Schedule 5 hour-long segments of news and arts programming weekly for NYC community listeners (FM/online stream)
- ◆ Supported programmers when booking guests and recording sessions; hosted weekly brainstorming and production meetings.

Programmer (May 2017-May 2019)

Barnard College Writing Center | New York, NY

2016-2019

Head Writing Fellow

- ◆ Performed 60-min one-one-one writing consultations and group workshops for papers across academic disciplines
- ◆ Completed semester-long training in editing and pedagogical theory
- ◆ Managed scheduling for bimonthly meetings with a typical case-load of 15 students
- ◆ Offered focused written comments on papers

EDUCATION

Barnard College, Columbia University | New York, NY | *BA History (English minor)*

2015-2019

Honors & Awards: Phi Beta Kappa, *summa cum laude*, Anna Quindlen '74 Writing Fellows Endowment Fund

TECHNICAL SKILLS

Technical: Pro Tools, Trint, Field recording, In-studio recording, Megaphone, MS Word, PowerPoint, archival research.